

DRAFT - LSIP Stakeholder Engagement Lead

Sussex Chamber is one of eight pilot LSIP trailblazers which aims to fully understand the future skills requirements needed by the business community operating in the county of Sussex. The LSIP research is being led by Sussex Chamber and will be responsible for collecting and analysing the data using a range of methodologies. The results will be used to influence the future curriculum of colleges of further education and to help support other skills programmes.

For more information and news on the LSIP Trailblazer, please see Education and Skills page on our [website](#).

Sussex Chamber is looking to secure a number of Stakeholder Engagement Leads through partnership working arrangements or secondments.

Summary of the role

These opportunities will be to provide expertise to and support for the Skills Project Director in the development of the Local Skills Improvement Plan (LSIP).

Ideally these roles will be undertaken by representatives from the business community, who are able to lead on the stakeholder engagement and intelligence gathering across a specified geographical area and/or key sectors and groupings.

Secondment Activities

- Undertake stakeholder liaison activities with businesses, employer representative bodies, Local Authorities and LEPs
- Support for and proactive involvement in project workshops and stakeholder meetings
- Co-ordination of LSIP Board priority sector sub-groups
- Represent the LSIP Project at existing local skills and employment groups and existing sector groups and provide feedback to the LSIP Project Team
- Provide regular reports for management, stakeholder meetings and the LSIP Project Board.
- Support the Skills Project Director with aspects of the LSIP document development
- Attend regular LSIP Project Team meetings

Timescales

These opportunities are available on a 2 day per week basis until the end of December 2021 initially.

Funding

Whilst Sussex Chamber of Commerce does have a small pot of funding to provide remuneration for these roles, we would welcome your organisation being able to match fund or sponsor the role.

We currently hold a pot of £5,000 per Stakeholder Engagement Lead.

How to apply

Please submit a statement of no more than 2 pages on how you feel you have the experience, knowledge and skills to fulfil the activities mentioned above, to skills@sussexchamberofcommerce.co.uk by **noon on Friday 22 October 2021**.