

## **Sussex Chamber of Commerce – Non-Executive Board Director Vacancies**

Sussex Chamber, in addition to providing services for its membership, also has a key influencing role for the wider business community. To ensure our Board remains representative of the Sussex business community as a whole, the Chamber needs to recruit a new Non-Executive Board Director **to assist within our Audit Committee** (auditing and accountancy experience therefore required).

Members of the Sussex Chamber Board come from a variety of sector specific areas. We are particularly interested in recruiting from an accountancy sector. However, applicants from outside this sector, would also be considered.

The current Board is under-represented by females, ethnic minorities and young people and we are keen to secure representation from these groups.

In addition to being a champion for your own sector, as a member of the Board you will be responsible for supporting with Chief Executive with the strategic direction of the company.

### **Candidate Criteria – Knowledge, Skills, Experience**

- A Director must be a member of Sussex Chamber (or willing to become a member)
- Knowledge of strategic planning and budgeting
- Knowledge and experience of the needs of business in their sector
- Participation at all bi-monthly Board meetings, together with an Annual Strategy Day, the Annual General Meeting plus other meetings as required
- Enthusiasm, drive and a passion of Sussex business growth
- Expected time commitment 9 – 10 meetings per annum (meetings normally last no more than 2.5 hours)

Interviews will be arranged shortly after we have received your application and will include Chairman, and Chief Executive. Successful candidates will be notified of their interview date. For more information on Sussex Chamber, please visit our website:

[www.sussexchamberofcommerce.co.uk](http://www.sussexchamberofcommerce.co.uk).

If you are interested in being considered for a position on the Sussex Chamber Board, we would ask you to complete the Application Form.

Please send your completed form to [Alison.watson@sussexchamberofcommerce.co.uk](mailto:Alison.watson@sussexchamberofcommerce.co.uk).

Kind regards

**Ana Christie**  
**Chief Executive**