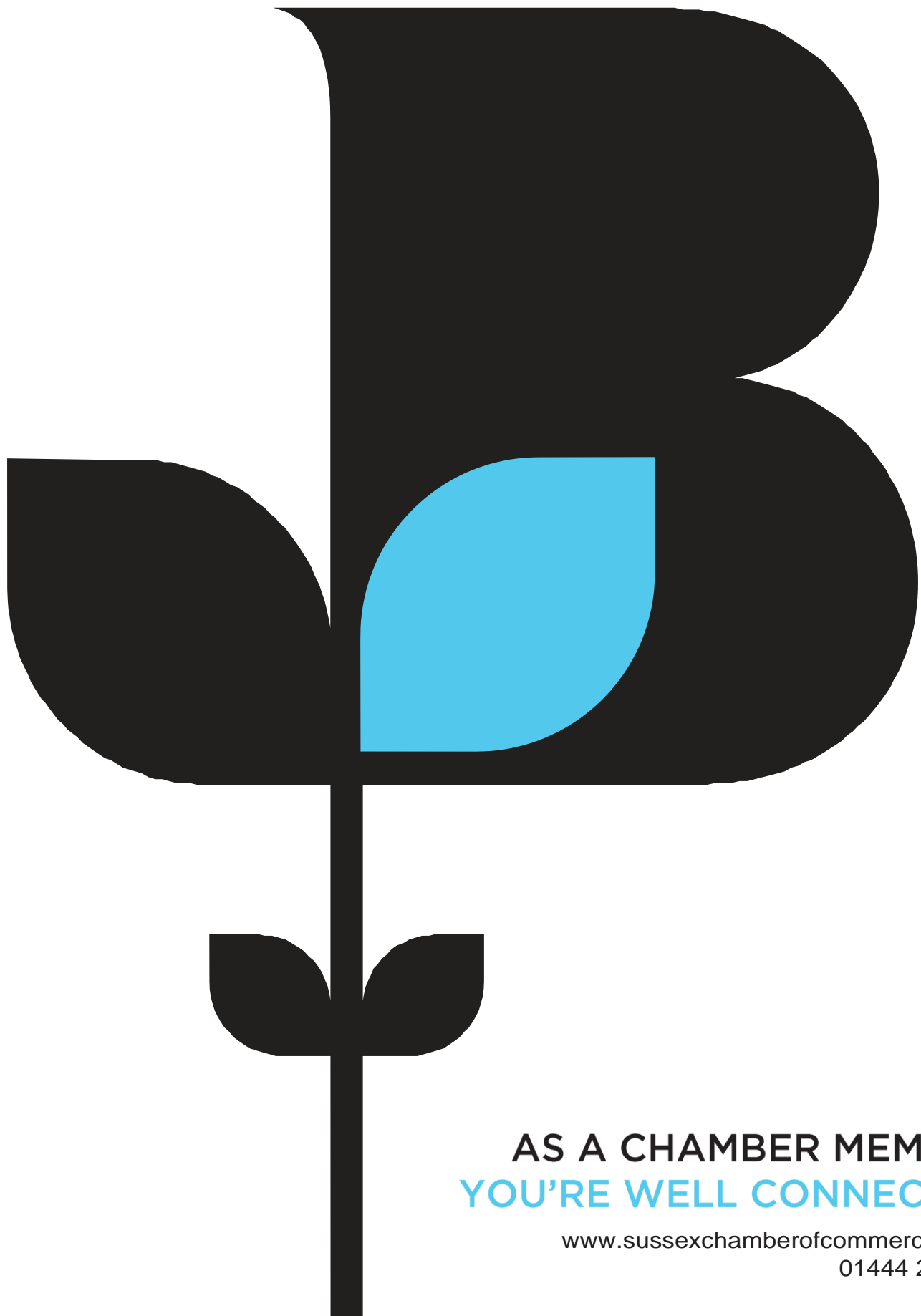


# Export Documentation Price List – September 2020



**AS A CHAMBER MEMBER  
YOU'RE WELL CONNECTED**

[www.sussexchamberofcommerce.co.uk](http://www.sussexchamberofcommerce.co.uk)  
01444 259 259

Please note all prices referred to in this document exclude VAT and are in pounds sterling (£) unless otherwise stated.

## MOVEMENT CERTIFICATE EUR1 /ATR

EUR1 forms give preferential import entry (usually zero duty rate) for EU-made goods when shipped to certain markets including:

- Albania
- Algeria
- Bosnia and Herzegovina
- Chile
- Egypt
- Iceland
- Israel
- Jordan
- Lebanon
- Macedonia
- Mexico
- Montenegro
- Morocco
- Norway
- Serbia
- South Africa
- Switzerland
- Syria
- Tunisia
- West Bank/Gaza Strip

An ATR certificate entitles goods which are in 'free circulation' in the EU to receive preferential import duty treatment when shipped to Turkey.

|                             | Non-chamber Export Group | Chamber Export Group |
|-----------------------------|--------------------------|----------------------|
| Movement Certificate EURI** | £48.00                   | £23.00               |
| Movement Certificate ATR**  | £48.00                   | £23.00               |

## EC CERTIFICATION SERVICE - available online at [www.e-zcert.com/uk](http://www.e-zcert.com/uk)

European Certificates of Origin are normally required for all countries except Arab League States.

Chamber certification is carried out by us at the Sussex Chamber of Commerce.

The following prices are for documents certified or authenticated by us.

|                                                                   | Non-Members & Bronze Members | Silver, Gold & Premier Members |
|-------------------------------------------------------------------|------------------------------|--------------------------------|
| EC Certificate of Origin**                                        | £48.00                       | £23.00                         |
| Export Invoice                                                    | £48.00                       | £23.00                         |
| Other Documents                                                   | £48.00                       | £23.00                         |
| Certified Copies of above                                         | £18.00                       | £10.00                         |
| Reject / Resub online document charge (e-z cert)                  | £12.00                       | £6.00                          |
| Additional Costs: While you wait* / Same day service / Withdrawal | £24.00                       | £12.00                         |
| Additional Handling fee                                           | £24.00                       | £12.00                         |

Next day delivery charges: before 9am - £20.00 / before 1pm - £11.00

\*This service is available up until 3pm

\*\* Please note these prices are for e-zCert "EXPRESS" applications and any documents that arrive in the post. Any e-zCert "standard" applications will incur a further £2+vat.

All documents will be processed the next working day unless they are e-zCert EXPRESS applications. Additional costs may apply. Please refer to the chart above.

1<sup>st</sup> class post: Sussex Chamber is not responsible for lost or delayed post.



PRICES ARE SUBJECT TO CHANGE THROUGHOUT THE YEAR, PLEASE REFER TO THE SUSSEX CHAMBER OF COMMERCE WEBSITE FOR UP TO DATE PRICES AND INFORMATION ON THE CHAMBER EXPORT GROUP

Please note all prices referred to in this document exclude VAT and are in pounds sterling (£) unless otherwise stated.

## ARAB-BRITISH DOCUMENTS - available online at [www.e-zcert.com/uk](http://www.e-zcert.com/uk)

- Algeria
- Bahrain
- Djibouti
- Iraq
- Jordan
- Kuwait
- Lebanon
- Libya
- Mauritania
- Morocco
- Oman
- Qatar
- Saudi Arabia
- Somali Democratic Republic
- Sudan
- Syrian Arab Republic
- Tunisia
- United Arab Emirates
- Yemen Arab Republic

### Certification and Legalisation

Certified and legalised by the relevant Arab Embassy if required. Please telephone 01444 259 259 for a quotation as prices are controlled by the Arab Chamber of Commerce and Embassies.

## EGYPTIAN DOCUMENTS

**Certification and Legalisation** (Certified by the Egyptian British Chamber of Commerce only, using the European Certificate of Origin when applicable). Prices exclude legalisation fees.

|                                                                    | Non- Members & Bronze Members | Silver, Gold & Premier Members |
|--------------------------------------------------------------------|-------------------------------|--------------------------------|
| Original Certificate of Origin or Invoice or Commercial Document * | £228.80                       | £197.60                        |
| Copy Certificate of Origin or Invoice or Commercial Document *     | £172.40                       | £162.80                        |

\*These prices are per individual document.

## NOTORISATION & FOREIGN & COMMONWEALTH OFFICE SERVICE

|                                | Non- Members & Bronze Members | Silver, Gold & Premier Members |
|--------------------------------|-------------------------------|--------------------------------|
| Public Notary Notarisation*    | £120.00                       | £90.00                         |
| Foreign Office (FCO) Apostile* | £120.00                       | £90.00                         |

\*Prices above include VAT



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## BLANK CERTIFICATES

|                                          | Non- Members & Bronze Members | Silver, Gold & Premier Members |
|------------------------------------------|-------------------------------|--------------------------------|
| Blank EC Certificates of Origin sets     | £2.50                         | £1.00                          |
| Blank EC Certificates of Origin copies   | £1.00                         | £0.50                          |
| Blank EUR1/ATR's                         | £1.50                         | £0.50                          |
| Blank Arab Certificates of Origin sets   | £1.50                         | £1.50                          |
| Blank Arab Certificates of Origin Copies | £0.80                         | £0.80                          |

## CARNET SECURITY SCHEME AND LETTERS OF CREDITS

For a quotation please contact the International Trade Team on 01444 259 163 or email [export@sussexchamberofcommerce.co.uk](mailto:export@sussexchamberofcommerce.co.uk)

## TRANSLATION SERVICES



Communication can be key to thriving on the international stage and that's why we support members with the Chamber Translation service, a cost-efficient means of translating important commercial documents.

A full range of translation and interpreting services are available including translations in over 100 languages, native language support, liaison and ad-hoc interpreting and even conference calls and voice-overs.

## FOREIGN EXCHANGE



Help your business to save money and manage foreign exchange risk. Chamber Foreign Exchange, in partnership with Moneycorp, offers competitive exchange rates, free online currency accounts, reduced transfer fees and fast, online transactions. Add practical advice and a free foreign exchange health check of your FX requirements to see your business capitalise on currency fluctuations and save money on every transaction.

## CHAMBER CUSTOMS

ChamberCustoms delivers a customs declaration service for UK importers and exporters, of all sizes, in every region of the United Kingdom. With direct links to the HMRC Customs handling system and all inventory linked ports, we can guarantee that your goods, no matter where they enter or leave the UK, will be cleared for onward transportation smoothly. Get in touch.

## CONTACT DETAILS

Sussex Chamber of Commerce  
Unit 4, Victoria Business Centre  
43 Victoria Road  
Burgess Hill  
West Sussex  
RH15 9LR

[www.sussexchamberofcommerce.co.uk](http://www.sussexchamberofcommerce.co.uk)

01444 259 163

Email: [export@sussexchamberofcommerce.co.uk](mailto:export@sussexchamberofcommerce.co.uk)

## OPENING HOURS (These hours may vary)

Monday-Thursday – 8:30am – 5pm  
Friday – 8:30am - 4:30pm

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