**SUSSEX CHAMBER BUSINESS AWARDS 2025**

Celebrating the achievements of business across Sussex

**The Equality Trailblazer** –Diversity and Inclusion Award

**An organisation that champions diversity and promotes inclusion - in their workforce, their customers, and any community outreach work.**

**Nomination Form**

Please complete this form and sign it before sending it to Info@sussexchamberofcommerce.co.uk by midnight on the **28th of April 2025**.

The Sussex Chamber Business Awards are open to members of the Sussex Chamber of Commerce only.

|  |  |
| --- | --- |
| **Company Contact Name** |  |
| **Company Name** |  |
| **Company Address** |  |
| **Email Address** |  |
| **Website Address** |  |
| **Telephone Number** |  |
| **Social media channels and handles** (Facebook, LinkedIn and Twitter) |  |
| **Business Sector** |  |
| **Nature of Business** |  |
| **Main Product/Service** |  |
| **Number of Employees** |  |
| **Legal Status of Company** |  |
| **Year that the business started trading** |  |
| **Company Registration Number** |  |
| **Have you been supported by a British Business Bank programme? (i.e. Start Up Loan, Coronavirus Business Interruption Loan Scheme (CBILS), Bounce Back Loan Scheme (BBLS), Recovery Loan Scheme (RLS))** | o YESo NO |

**Sussex Chamber Business Awards - Celebrating the achievements of business across the Chamber network**

 **Please tell us in no more than 500 words why you are nominating this business.**

**You may want to include:**

* Evidence of diversity and inclusion being at the heart of the business
* Details of how you are championing diversity
* How you promote inclusion within the workplace, customer base, and local community
* What makes your business a trailblazer?

|  |  |
| --- | --- |
| **Number of words** | **Total:** |
|  |

In making this nomination you are confirming that your business is financially viable, has a good customer service record with a strong reputation.

Nomination forms should be with the Sussex Chamber of commerce by midnight on the **28th of April 2025**. Please note that incomplete nomination forms will not be assessed. Please see our nomination guidelines for further details (see below)

I acknowledge the nomination form I am putting forward does, to the best of my knowledge, comply with the nomination rules.

Please send your completed nomination form and the logo of the business you are nominating to Info@sussexchamberofcommerce.co.uk

Signed: ….............................................................. Date: ……………………………….

Name: ………………………………………………..…………………………………….……

Job Title: ……………………………………………………………..………………………….

**NOMINATION GUIDELINES**

1. Please enter your company name as you would like to see it appear should your business be shortlisted or become a winner.
2. Please email your completed nomination form to info@sussexchamberofcommerce.co.uk by midnight on the **28th of April 2025.**
3. All nomination forms must be electronic, please save your nomination form as a word document only. Electronic signatures will be accepted.
4. Please include a copy of your business logo with the nomination form.
5. Only fully paid members of Sussex Chamber of Commerce can be nominated for the Chamber Business Awards 2025.
6. Nominations are treated in confidence but will be shared with a select group of individuals for assessment purposes.
7. Please note the maximum word count for any entry is 500 words and your total must be added in the appropriate box.
8. Nomination of the same company to more than one category is permitted.
9. Sussex Chamber will acknowledge your nomination forms once received.

The closing date for nominations is midnight on the **28th of April 2025**.

1. The panel’s decision is final, and no further correspondence will be entered into.
2. By completing a nomination form for the Sussex Chamber Business Awards 2025 you agree to these terms and conditions.
3. Sponsors will reach out to all nominees between 1 April 2025 and 23 May 2025 to set up a meeting which is mutually convenient to discuss their nomination in more detail